RAPID REVIEW PANEL AGENDA

**Meeting Date:**

**Time:**

**Venue: MS Teams (Remotely)**

**Chair:**

**Child’s Name:**

**Date of Birth:**

**Date of Serious Incident or Death:**

**Date of Referral:**

**Date of LA Notification:**

# Welcome and Apologies

# Panel Purpose

When a **serious incident** becomes known to the SSCP, the SSCP should undertake a rapid review of the case. The aim is to:

1. gather the facts about the case, as far as they can be readily established at the time
2. discuss whether there is any immediate action needed to ensure children’s safety and share any learning appropriately
3. consider the potential for identifying improvements to safeguard and promote the welfare of children
4. decide what steps they should take next, including whether to undertake a child safeguarding practice review (CSPR) ([*Working Together to Safeguard Children*](https://assets.publishing.service.gov.uk/media/669e7501ab418ab055592a7b/Working_together_to_safeguard_children_2023.pdf), 2023, p136)

**NB** Please see [Appendix 1](#Appendix1) for additional supporting information.

# Confidentiality Statement

The reports shared and the discussions at this meeting are confidential and must not be shared. The meeting will be recorded to assist in the preparation of the report; this recording will be destroyed when the report has been prepared.

*A child or their family may be the subject(s) of more than one review at a time and we want to prevent duplication and enhance the impact of learning into practice, so that good practice can be shared across all types of reviews. You should consider that the information provided to inform this review may be used to inform another review when contributing to this review. Further information on multi-agency review processes is included in the* [*SSCP Practice Review Policy and toolkit*](https://safeguardingchildren.salford.gov.uk/media/1211/practice-review-policy-and-toolkitdocx.pdf)*.*

# Facts About the Case (Utilise the Case Discussion Tool [CDT])

## Details of serious incident and summary of facts

## Reason for rapid review (virtual panel decision making)

## Terms of reference for the review

## Updates from any parallel processes

# Agency Case Discussion (Utilise the CDT)

## Individual agency information and analysis (*including strengths, learning points, practice updates)*

## Child’s voice and their lived experience

## Views of parents/carers and wider family/community

## Views of key front-line professionals (*where relevant*)

# Summary of findings from the rapid review

1. Analysis and summary of the Key Lines of Enquiry (including any risks and system issues that may have been contributory factors)
2. What has worked well

# Learning identified

1. Immediate thoughts / observations
2. What are we worried about & agreement of any immediate action
3. Missing information or missing agency representation
4. Development of SMART action plan using template

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Outcome** | **Lead Officer** | **Date** |
|  |  |  |  |

# Next steps and analysis

## Analysis – summary from chair

## Family engagement

## Decide if the case meets the threshold for a CSPR[[1]](#footnote-1) and rationale

## Panel recommendations (*if required*)

* Type and method
* Timescales
* Key lines of enquiry
* Involved Agencies

## (For the Chair) Outcome Notification: Agree who will/by when notify the Independent Advisor, SSCP, Child Safeguarding Practice Review Panel, Ofsted and DfE and the family

# A.O.B

### Appendix 1- Supporting Information

**Serious child safeguarding cases** are those in which abuse or neglect of a child is known or suspected **and** the child has died or been seriously harmed

Serious harm includes (but is not limited to) serious **and/or** long-term impairment of a child’s mental health or intellectual, emotional, social or behavioural development. It should also cover impairment of physical health75. This is not an exhaustive list. When making decisions, judgment should be exercised in cases where impairment is likely to be long-term, even if this is not immediately certain. Even if a child recovers, including from a one-off incident, serious harm may still have occurred.

**(**[Working Together to Safeguard Children](https://assets.publishing.service.gov.uk/media/669e7501ab418ab055592a7b/Working_together_to_safeguard_children_2023.pdf), 2023**,** p132**).**

**Safeguarding partners must consider the criteria and guidance below when determining whether to carry out a local child safeguarding practice review.**

**Safeguarding partners must consider whether the case**:

highlights or may highlight improvements needed to safeguard and promote the welfare of children, including where those improvements have been previously identified

highlights or may highlight recurrent themes in the safeguarding and promotion of the welfare of children

highlights or may highlight concerns regarding two or more organisations or agencies working together effectively to safeguard and promote the welfare of children

is one the panel has considered and has concluded a local review may be more appropriate

**Safeguarding partners should also have regard to the following circumstances**:

* + they have cause for concern about the actions of a single agency
  + there has been no agency involvement, and this gives them cause for concern
  + more than one local authority, police area or ICB is involved, including in cases where a family has moved around
  + the case may raise issues related to safeguarding or promoting the welfare of children in institutional settings\*

\*Includes children’s homes (including secure children’s homes) and other settings with residential provision for children, custodial settings where a child is held (including police custody, young offender institutions and secure training centres), and all settings where detention of a child takes place, including under the Mental Health Act 1983 or the Mental Capacity Act 2005

([Working Together to Safeguard Children](https://assets.publishing.service.gov.uk/media/669e7501ab418ab055592a7b/Working_together_to_safeguard_children_2023.pdf), 2023, pp135-136)

1. See Appendix 1- Supporting Information [↑](#footnote-ref-1)