**Operation Sycamore**

**Knives and Weapons in Schools – Reporting Form (2019**)

**Attach this completed Form to a Bridge Referral**

|  |  |  |
| --- | --- | --- |
| **School** | Name: |  |
| **Details** | Address: |  |
|  | Co-ordinator: |  |
|  | Contact No.: |  |

|  |  |  |
| --- | --- | --- |
| **Offence** | Knife crime /Offensive weapon : |  |
| **Details** | Date: |  |
|  | Time: |  |
|  | Location: |  |
|  | Victim / Informant: |  |
| Brief Circs: | | |

|  |  |  |
| --- | --- | --- |
| **Youth Details** | Surname: |  |
|  | Forename: |  |
|  | DOB: |  |
|  | Address: |  |

|  |  |
| --- | --- |
| **Is the Youth considered Vulnerable and subject to any safeguarding measures (TAF/CIN/CP/other please specify)** | Yes / No (if yes give details) |
| **Is the Youth Known to be part of any known gangs or Organised Crime Groups** | Yes / Don’t know. (if yes give details) |

**Operation Sycamore (continued 2/2)**

|  |  |  |
| --- | --- | --- |
| **Parent /** | Name: |  |
| **Guardian** | Address: |  |
| **Details:** | Contact No.: |  |

|  |  |  |
| --- | --- | --- |
| **Sibling Details** | Name / DOB/School |  |

|  |  |  |
| --- | --- | --- |
| **School Response** | Fixed Term excluded: | Yes / No |
|  | Permanently Excluded: | Yes / No |
|  | Other intervention: |  |
|  | Referred to the Bridge: | Date: / / |
|  | Referred to CSRT: | Date: / / |
|  | Neighbourhood Manager Details: |  |

|  |  |  |
| --- | --- | --- |
| **Police Response** | Crime Number: | CRI 06FF / |
|  | Statement taken: | Yes /No |
|  | Item Seized: | Yes / No / Property No. |
|  | Arrest / VA: |  |
|  | Gravity Factor Score: |  |
|  | Charge / Caution / Con. Caution/Community Resolution: |  |
|  | Referred to YOS: |  |
|  | Care Plan completed if not referred to the bridge by school): | Yes/No |
|  | Referred to the Safeguarding Unit / Complex Safeguarding Unit: | Yes / No |
|  | Give details of other intervention / referrals made: |  |

|  |  |
| --- | --- |
| **Any other Information of relevance** |  |