

Acronyms used	
CSPR	Child Safeguarding Practice Review
IA	Independent Advisor
LA	Local Authority
PR	Practice Review Sub Group
RR	Rapid Review
SSCP	Salford Safeguarding Children Partnership

Working Days from Referral

Rapid Review **Other Review**

-5
aware of the incident

Pre-referral actions undertaken including discussion with agency representative on PRSG, key worker and family where appropriate. Focus on lived experiences of child.

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Agency submits **Practice Review Referral Form** via email to sscp@salford.gov.uk using guidance to ensure sufficient information provided / SSAB submit referral

Referral checked and emailed to the Practice Review Virtual Panel & SSAB for comments/decision
Panel outcome (*referral form- section 2*) emailed to sscp@salford.gov.uk

learning is identified for SSCP (and SSAB)¹

1

1

a) MEETS threshold for Rapid Review	b) MEETS threshold for case review	c) Does NOT MEET threshold	d) Queries back to referrer
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LA notify [national panel](http://nationalpanel.org.uk) and sscp@salford.gov.uk

Consider alternative process:

- Single agency audit/actions
- Multi-agency audit/actions
- Use Escalation Policy
- Themed Assurance report
- SSAB to consider SAR/Learning Review

Action as appropriate with feedback to referrer

SSCP Business Unit² send **agency summary and chronology template** to those involved to complete and immediately inform SSCP of other professionals involved.
Date set for RR/CR meeting and Chair assigned.

2

7

Completed **Agency Summary Template** returned by agencies to sscp@salford.gov.uk. Collated by Business Unit including combined chronology.

2-9

36

10

42

SSCP Business Unit collate agency information and circulate to those attending the Rapid Review or Case Review meeting along with the Referral Form and LA notification

12

45

Rapid or Case Review meeting held:
Review the facts and learning. For Rapid Review consider against the criteria for CSPR. Agree any immediate action and decide outcome of rapid review, inc legal advice. Complete **Report/notes**, recording all challenge, strengths and decisions

13-15
(noon)

Rapid Review: Chair signs off RR Report. IA provides advice on decision. SSCP Business Unit follow up agency queries.

a) MEETS threshold for CSPR	b) DOES NOT MEET threshold for CSPR
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15
By 4:30pm

SSCP Business Unit sends endorsed **Rapid Review Report** to National Panel, RR, PRSG, SSCP members. Referrer informed

Rapid Review: Response from National Panel Received:

a) National Panel and SSCP agree MEETS threshold for CSPR	b) National Panel and SSCP agree DOES NOT MEET threshold for CSPR	c) National Panel and SSCP are not in agreement re: threshold
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Commence CSPR (National Panel or Locally)

Conclude at Rapid Review: All learning and actions already in place.

Action depends on individual cases. Consult with the IA as required.

¹ If learning identified for SSAB only – SSAB Business Unit will coordinate the review process.

² If identified there is learning for SSCP and SSAB; business units will coordinate requests for agency summaries & chronologies and agree who will collate returns and ensure representation from SSCP & SSAB are invited to any review meetings. This decision will be influenced by statutory timescales for SSAB and SSCP.