



<b>Sub Group:</b>	<b>Case Review and Audit</b>
<b>Responsible for:</b>	<p>Ensuring that SSCB and the agencies that form the board have the policies/procedures and undertake the practices that reflect the requirements of Working Together to Safeguard Children 2015 guidance in Chapters 4 and 5.</p> <p>SSCB Business Priority Area 6: Quality of Practice and Learning and Improvement.</p>
<b>Function:</b>	<p>The function of the Case Review sub group is to:</p> <ul style="list-style-type: none"> <li>• Monitor that agencies contribute requisite information to the Child Death Overview Panel (CDOP)</li> <li>• Progress relevant actions from the CDOP</li> <li>• Monitor the Action Plans from Serious Case Reviews (SCR)</li> <li>• Consider cases that give rise to concern which do not meet the threshold for SCR but where there is concern that a child has been or is being placed at risk by the actions or in-action of an agency/ies.</li> <li>• Challenge partner agencies in ensuring safeguarding processes are robust.</li> <li>• Identify cases referred in that require consideration by a Screening Panel for a SCR.</li> <li>• Identify cases referred in that require notification to Ofsted</li> <li>• Ensure National Panel of Independent Experts receive relevant information.</li> <li>• Oversee the learning from Multi-agency Concise Reviews.</li> <li>• Ensure that identified actions from Multi-agency Concise Reviews are completed.</li> <li>• Disseminate learning points from local child deaths, SCRs and Cases of Concern to improve working practices within all agencies to help promote safeguarding and the welfare of children. This will be done via an annual event and e-bulletin. <a href="http://www.partnersinsalford.org/sscb/learningevents.htm">http://www.partnersinsalford.org/sscb/learningevents.htm</a></li> <li>• Identify themes for and learning from the Multi-agency Discussion Forums</li> <li>• Link with other SSCB sub groups to take the work of SSCB forward</li> <li>• Report risks and areas of failures to meet Action Plan time-scales to the SSCB Coordination and Delivery Group</li> <li>• Progress all actions between meetings and where practical complete them</li> <li>• Following the completion of a SCR or Multi Agency Action Plan, the Case Review and Audit sub group will refer the to the Learning and</li> </ul>

	<p>Improvement and Quality Assurance sub group. The Learning and Improvement and QA sub group will Develop and maintain an assurance calendar. To ensure learning from case reviews/audits results in sustained improvements to services and impacts positively on outcomes for children.</p>
<b>Accountable to:</b>	The chair and members of the SSCB via the chair of the SSCB Coordination and Delivery Group
<b>Chair and Membership:</b>	<p>The Chair of the Case Review Sub Group will be the Head of Childrens Safeguarding, directly accountable to the SCC Assistant Director: Specialist Services. .</p> <p>Membership will be drawn from the SSCB agencies where a compact has been agreed and signed by the representing agency.</p> <p>For the period 2016 – 2017 membership of the sub-group will be:</p> <ul style="list-style-type: none"> <li>• Head of Children’s Safeguarding (CHAIR)</li> <li>• Designated Doctor Safeguarding Children, Salford CCG (VICE CHAIR)</li> <li>• (Deputy) Designated Nurse Safeguarding Children and LAC, NHS Salford CCG</li> <li>• Head of Integrated Social Work &amp; Prevention, Children’s Services.</li> <li>• Head of Social Work Improvement &amp; Principal Social worker. Children’s Servces</li> <li>• Senior Business Support Officer, SSCB – (MINUTES)</li> <li>• Business Manager, SSCB</li> <li>• Senior Lead from CAMHS, CMFT</li> <li>• Named Nurse Safeguarding Children, SRFT.</li> <li>• Assistant Director: Public Health Nursing, SCC</li> <li>• Safeguarding Children Lead, GMMH FT</li> <li>• Safeguarding Lead, Housing</li> <li>• Manager, National Probation Service</li> <li>• Manager, Cheshire and GM CRC Ltd</li> <li>• Assistant Director: Education and Helping Families, SCC Children’s Services</li> <li>• Member of Serious Case Review Team, GMP</li> <li>• Principal Manager, Youth Offending Service</li> <li>• Principal Solicitor/Team Leader, Legal Services</li> </ul>
<b>Approach:</b>	<ul style="list-style-type: none"> <li>• The case review and audit sub-group meets six weekly and will work to an agreed work programme.</li> <li>• Any agenda items and supporting documents should be forwarded to the Chair and administrative support at least 10 working days in advance.</li> <li>• Agendas and documentation will be uploaded to the AGMA SharePoint Site prior to the meetings at least 5 working days before</li> </ul>

	<p>the meetings.</p> <ul style="list-style-type: none"> <li>• The group will report to the SSCB Coordination and Delivery Group its progress against the objectives within the business plan, and produce an annual report to the SSCB.</li> </ul>
<b>Performance Measures:</b>	<p>These will be monitored through SSCB performance management arrangements</p> <ul style="list-style-type: none"> <li>• Sub group chaired by a member of the Coordination and Delivery Group</li> <li>• Work programme produced and agreed by the Coordination and Delivery group</li> <li>• 90% of planned meetings take place</li> <li>• A minimum of members from 4 agencies is required for a meeting to be quorate</li> <li>• Apologies are always received</li> <li>• Apologies for a second consecutive meeting are followed up in writing by the chair</li> <li>• Sub group monitors progress on objectives using a traffic light system</li> <li>• Any red risk areas or failure of agencies to report on their SCR / Case Review Action Plan to the agreed time-scales will be addressed and reported to the SSCB Coordination and Delivery Group</li> <li>• Sub group reports will be sent to the Coordination and Delivery Group for each meeting</li> <li>• Minutes are circulated within 14 working days of a meeting.</li> <li>• The Case Review and Audit sub group monitors its own performance against the above indicators and includes the data in the report to the Coordination and Delivery sub group of the SSCB.</li> </ul>
<b>Smart Objectives</b>	For the period 2017 – 2018 is to ensure that the sub group delivers on SSCB Priority Areas
<b>Date of last review:</b>	September 2017