

Date: 19<sup>th</sup> March 2018

Time: 13:00 until 16:00

Chair: Simon Westwood, Independent SSCB Chair

Venue: Committee Room 4, Civic Centre,  
Chorley Road, Swinton, M27 5AW

## MINUTES

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### 1. Welcome and Apologies

#### Chair of meeting:

Westwood, Simon Independent SSCB Chair

#### Members in attendance:

Ms Buckley, Cathryn	Head of Adult and Child Safeguarding, Greater Manchester Mental Health
Dr Dixit, Kalpesh	Designated Doctor, SRFT
Ms Hubber, Sharon	Assistant Director Specialist Services, Salford City Council
Ms Kelly, Clare	Assistant Director of Nursing, SRFT (Representative attended)
Mr Millington, Howard	Superintendent, Greater Manchester Police
Ms Patel, Andrea	Designated Nurse, NHS Salford CCG
Ms Thorpe, Francine	Director of Quality & Innovation, NHS Salford Clinical Commissioning Group

#### Officers in attendance to represent SSCB members:

*Ms Marshall, Anne-Marie Services Manager, Salford CVS (representing Ms L Murray)*

#### Officers from the SSCB in attendance:

Ms Bentley, Vivienne (minutes) Senior Business Support Officer, SSCB

#### The Lead Member for Children's Services (participating observer)

CLlr Walsh, John Executive Support for Education and Learning

#### Other agencies or groups invited onto the Board as co-opted members and advisors

<i>Ms Begum, Shahanara</i>	<i>SSCB Training Coordinator (Item 2)</i>
<i>Ms King, Melanie</i>	<i>Family Action/CAF Coordinator</i>
<i>Ms Lunn, Natalie</i>	<i>Family Action/CAF Coordinator</i>

#### Apologies received from:

##### SSCB Members:

Ms Armfield, Karen	Head Teacher, Boothstown Methodist Primary School
Ms Blackburn, Deborah	Assistant Director: Public Health Nursing
Ms Ford, Emma	Head of Safeguarding, Salford City Council
Rabbi Grant, Simon	Lay Member
Ms Murray, Louise	Deputy Chief Executive, CVS (Representative attended)
Ms Ramsden, Charlotte	Director of Adult and Children's Services, Salford City Council

#### Officers from the SSCB

Ms Slack, Tiffany Business Manger, SSCB

#### The Lead Member for Children's Services (participating observer)

CLlr Stone, Lisa Lead Members for Children's Services

#### Sub Group Chair

Mr Packer, Chris Detective Chief Inspector, GMP

## **Not expected to attend**

### **SSCB Members:**

Ms Browse, Laura	Head of Primary Care, NHS England
Mr Hassall, Anthony	Chief Accountable Officer, Salford CCG
Mr Herne, David	Director of Public Health
Ms Nathan-Lingard, Sarah	Service Manager, CAF/CASS

### **Sub Group Chairs (attend when required):**

Mr Rumley, Tim	Senior Youth Service Manager, Salford City Council
Ms Rogers, Polly	Salford Health Works Advisor

### **Other agencies or groups invited onto the Board as co-opted members and advisors**

Ms Armitage, Emma	Learning Support and Safeguarding Manager, Salford City College
Ms Ashton, Lorraine	Solicitor, Manchester & Salford Legal Section
Ms Burfitt, Elaine	Named Doctor: Community Child Protection, SRFT

### **Did not attend**

Mr Griffiths, Andy	Interchange Manager, Cheshire & Greater Manchester CRC
Ms Pugh, Nicola	Community Director (Manchester, Salford and Trafford) Cheshire & Greater Manchester CRC
Ms Seale, Manjit	Assistant Chief Executive, National Probation Service

## **Presentation of Reports**

### **2. Family Assessment and Scoring Tool Update (Presented by Natalie Lunn and Melanie King).**

- 2.1. Ms Lunn explained that she attended the SSCB last year prior to the implementation of the Family Assessment tool in April 2017 which replaced the Early Intervention assessment for children.
- 2.2. The presentation includes embedded documents.



FA Scoring  
Presentation March 1.

- 2.3. Ms Lunn informed that practitioners have been asked to give feedback on the family assessment tool. There has been some positive feedback, but also some comments saying too cumbersome, complicated and too long. There are also issues that time and capacity to complete, addition to day job, always chasing people to complete. The team are re-evaluating this as part of the Early Help Service to make the assessment less cumbersome and complicated. Ideally want the assessment to be able to be completed electronically and progress saved. Ms Hubber informed that KPMG is coming in on Thursday to look at adding efficiencies to the systems and how to use technology effectively whilst out of the office and with families. Parents use technology proficiently and we need to look at ways to utilise these pathways.
- 2.4. Ms Thorpe asked if the scores are a self assessment of the adult's own mental wellbeing or their assessment of their child. Ms King informed that it could be both an assessment of their wellbeing and also their confidence in addressing their child's wellbeing.
- 2.5. Ms Thorpe noted that the presentation noted that the tool was helpful to identify gaps in commissioning and asked if any have emerged. Ms Lunn informed that adult mental health services linking in with early help services within multi agency locality hubs supports the early help need identified by both children and adults. This was highlighted as a need and the gap of joining adult mental health a bit more is something that needs to be looked at.

- 2.6. Ms Kelly commented that none of the scores are below 5 and asked if there is anything that would trigger as warning signals. Ms King explained that each case is looked at individually some cases would automatically be referred for example no confidence with domestic abuse or mental health however sometimes it is not appropriate to refer automatically and further conversations are required. Ms King highlighted that the scores in the presentation are average scores.
- 2.7. Ms Hubber questioned whether the length of the form is a justified reason for not completing the form. This form was developed by a multi agency group and there is a challenge to go back. The feedback from the CAF was acted on and the family assessment tool was created. Ms Hubber suggested undertaking more work to understand why there is criticism of the form rather than reacting to the negative feedback received. Ms Hubber has already asked Steve Canning to look objectively at broad feedback.
- 2.8. The Chair acknowledged that the form may be all encompassing but that does not mean all of it needs to be used for each child. This tool can and should be used instead of other assessment tools, not in addition.
- 2.9. The Chair was interested to note the difference in confidence with regard to housing by children and adults. Ms Lunn explained that this could be due to how the question has been asked.
- 2.10. The Chair noted that the tool can be used to provide a benchmark for cases to step down and reduce the dependency on services and asked what improvements need to be achieved to step down and how many cases step back up. There will always be new issues and it is important to focus on resources and demand. Ms Hubber informed that work is ongoing to try to make this work for families. We need to change the culture of partners and accept that we should not be involved with families that do not need the support. It is brave to accept that not all families need continued involvement. Services are starting to include an end date to their input to allow parents to get on with parenting their children.
- 2.11. Ms King explained that there is also the option to utilise significant others to address the needs of the family. It needs to be agreed and accepted that not all families will be able to score 10 in all areas; the onus is on parents to improve.
- 2.12. The Chair asked if issues identified around mental health is being fed back to adult social care. It was confirmed that this is being communicated
- 2.13. The role of CYPTB was also discussed, Ms Lunn informed that the CYPTB has already received this presentation and the analysis section has been given to Helping Families.

### **3. Child Sexual Abuse and Exploitation**

- 3.1. Mr Packer and Ms Ford have sent apologies for this meeting; The Chair presented the report circulated with the papers for this meeting.
- 3.2. The Quarter 3 dataset reviewed by the sub group included data from GMP and Children's Services. It is positive that data was available, the children's services data gives a sense of proportion to the referrals received by The Bridge, 3.9% of Looked After Children have CSE indicators.
- 3.3. The police data there was 75% of the reporting was received from third parties, only 22% from potential victims. The key message is how important the public and professional campaigns continue as these are more likely to identify the issues than those who are experiencing it. The police data also indicates an increase in referrals; this could be positive as it indicates greater awareness and that data is being captured. Mr Millington informed that GMP is aware that there are intelligence gaps for CSE. Salford has a different level of CSE compared with

other local authorities. Mr Packer has been tasked with working with the existing procedures to ensure that the current investigations and current people at risk are identified so that partners are aware of them as well and developing an intelligence collection plan.

- 3.4. Mr Millington set up the CSE team at Wigan when he was the Crime Manager there, elements of this was identified as good practice, so he is working with Mr Packer to develop these areas. There is reluctance from victims to make disclosures as they do not always recognise that they are victims. GMP are looking at proactive tactics to employ to identify if people are sex offenders, breaching orders, are children reported missing being kept away from their legal guardians. Chris Packer is the lead on this work with DI Mark Toker supporting him.
- 3.5. Ms Hubber highlighted that Ofsted did recognise that the CSE work in Salford very good. Salford is very innovative and this work will not be re-shaping the model of CSE work, it is to further improve what is already in place. Mr Packer's focus will be on intelligence collection and referrals.
- 3.6. The Chair also highlighted that 30% of CSC contacts with a CSE flag led to a referral.
- 3.7. The sub group has asked for members to explain what data would be helpful, members of the sub group were given four weeks to provide this feedback.
- 3.8. Dr Dixit informed that the arrows used in the police data were confusing as they do not consistently display what the figures are saying.
- 3.9. Dr Dixit noted that 18% of CSE victims/at risk of CSE are from black or minority ethnic backgrounds and asked what other factors are identified such as guns and gangs. Mr Millington explained that this is why the data needs to be further analysed and understood. Ms Hubber informed that the new complex safeguarding team will include missing from home. It is known that CSE is not a single issue.

**Action 3.1: Feedback to the CSE&A subgroup that the direction of the arrows is inconsistent and confusing. They should take into account the whole reporting period.**

#### Business

#### **4. Minutes of previous meeting, matters arising      Chair      Paper**

- 4.1. The minutes agreed as an accurate record of the meeting held on 16<sup>th</sup> November 2017 with the following amendment.
  - Attendance: Dr Dixit had submitted had apologies prior to the meeting. Cllr Walsh corrected the job title for himself and Cllr Stone.

**Action 4.1: Ms Bentley will amend the minutes of the meeting held on 15<sup>th</sup> January 2018.**


- 4.2. **Young Person Plans:** Ms Kelly informed that children placed on a young person's plan are not currently picked up by the SRFT Child Protection IT system. This has been raised with NHS Digital and the local authority. Jenny McIlquham, Senior ICT Consultant for Salford Local Authority is working on a solution. Currently there are 21 children on a young person's plan and there is concern that these children may be at risk of CSE. This is still an issue but a solution is being worked on.

#### **5. Outstanding actions      Chair      Paper**

- 5.1. The action log was updated at the meeting and the following actions were agreed to be complete or no longer relevant.


Date	Actions	Lead	Progress
24/04/2017	<b>4.1</b> Emotional Health and Wellbeing report: feedback to the Youth Council on how their views have directly effected services	Simon Westwood	<p><b>18/09/2017:</b> Youth council raised a number of issues when Simon Westwood attended a meeting. He passed the issues on to relevant leads. The action is to feedback to the youth council. The Chair feedback the views to Jim Taylor, who met with the Youth Council the following week.</p> <p>Ms Hubber and Ms Ramsden will discuss with Jim Taylor and prepare a response on his behalf.</p> <p><b>15/01/2018:</b> Mr Westwood is meeting with Jim Taylor in February.</p> <p><b>12/03/2018:</b> Agreed that future feedback process will be incorporated into the revised safeguarding arrangements</p>
19/06/2017	<b>3.2</b> Ask young people who have used viewpoint to recommend it to other young people.	Tim Rumley	<p><b>18/09/2017:</b> This action will form part of the roll out plan and communications to different teams.</p>
18/09/2017	<b>2.1</b> check with Salford leads and ask them to provide assurance that the signs of safety model is understood and embedded in their practice.	Cathryn Buckley	<p><b>15/01/2018:</b> Ms Slack will liaise with Cathryn Buckley</p> <p><b>12/03/2018:</b> T Slack emailed Cathryn Buckley for an update.</p> <p><b>16/03/2018:</b> Ms Buckley informed that a narrative in relation to the Signs of Safety model in Salford is provided during GMMH Level 3 Child safeguarding training, as an example of a strengths based model which focuses on the voice of the child.</p> <p>The signs of safety model has previously been shared with staff across the service, along with the templates.</p>
18/09/2017	<b>10.2</b> There is a training gap for the seminar “working with resistant families”. If anyone has a trainer available to deliver this seminar, please contact the SSCB Training team ( <a href="mailto:sscbtraining@salford.gov.uk">sscbtraining@salford.gov.uk</a> ).	ALL	<p><b>15/01/2018:</b> There is no dedicated trainer for this seminar. Sharn Begum has attended a conference and is working to develop a course.</p> <p>It is planned to deliver this by end of March 2018. <b>Request update in March.</b></p> <p><b>12/3/2018:</b> T Slack requested update from Sharn Begum</p> <p><b>16/03/2018:</b> Family Nurse Partnership will</p>

			be delivering a course on Breaking down barriers and building trust for effective engagement with service users. This will be included in the new training programme from April 18. Discussions are ongoing on how local and national learning and links to resistant/uncooperative families' policies and procedures can be embedded.
20/11/2017	<b>Action 11.1:</b> Ms Thorpe will take Section 85 Notifications to the Greater Manchester Quality Board and ask colleagues at the Board to check their arrangements and processes.	Francine Thorpe	<b>15/01/2018:</b> Ms Thorpe informed that the meeting is next Thursday & she will raise it then <b>12/03/2018:</b> Ms Thorpe informed that this was raised at the meeting and it was agreed that they would ask their safeguarding leads to check local arrangements
20/11/2017	<b>Action 18.1:</b> Ms Bentley will update the website to note that Ms Thorpe is the Vice Chair of SSCB.	Vivienne Bentley	<b>15/01/2018:</b> Complete
15/01/2018	<b>Action 2.1:</b> Ms Seale will discuss with the relevant manager to confirm who they will contact in the future to refer to Channel	Manjit Seale	<b>12/03/2018:</b> Ms Seale informed that the action was for her to identify a lead middle manager who will attend Channel meetings and send in relevant information for persons discussed. This has been actioned and confirmed this is manager Val McNerney who has been sent the dates of Salford's meetings and will be attending.
15/01/2018	<b>Action 4.1:</b> Ms Bentley will amend Paragraph 2.9 of minutes of meeting held on 16th November 2017.	Vivienne Bentley	<b>12/03/2018:</b> Complete & amended version on website: <a href="http://www.partnersinsalford.org/sscb/sscbbusiness.htm">http://www.partnersinsalford.org/sscb/sscbbusiness.htm</a>
15/01/2018	<b>Action 6.1:</b> It was agreed that partners will advocate attendance on this training to staff members. Neglect is a key priority area.	ALL	<b>19/03/2018:</b> Complete - Further reminder given today
15/01/2018	<b>Action 6.2:</b> Mr Rumley will discuss with young people how E-Safety can fit into the remit of CSE&A.	Tim Rumley	<b>12/03/2018:</b> Ms Bentley sent email reminder to Mr Rumley  <b>13/03/2018:</b> There has been no consultation with young people on e-safety, but the work on the 0-25 Learning for Life campaign has included online safety. Young people were consulted and wanted to understand all the ways to keep themselves safe online. Schools have delivered sessions on online safety and youth workers in Eccles and Irlam are piloting a school based

			<p>programme.</p> <p>Online safety is a daily occurrence in referrals to the Bridge with sharing of nude images being the most common, i.e. sexting.</p> <p>This issue of sexting is a priority and I will ensure it is linked with the CSE sub group to pick up this work priority.</p>
15/01/2018	<b>Action 6.3:</b> Ms Bentley will circulate a copy of the Coordination and Delivery Group minutes from the meeting held on 18th December 2017.	Vivienne Bentley	 <p>Minutes SSCB C and D Grp 2017-12-18 Ap</p>
15/01/2018	<b>Action 6.4:</b> Ms Hubber will contact Sue Hill regarding the expected costs of the SSCB website.	Sharon Hubber	<p><b>12/3/2018:</b> T Slack updated C&amp;D 12/2. Since then web team have advised it is dependent on the domain name.</p> <ul style="list-style-type: none"> <li>• safeguardingchildrensalford.org (£500 per year)</li> <li>• <a href="https://safeguardingchildren.salford.gov.uk">https://safeguardingchildren.salford.gov.uk</a> (Free)</li> </ul> <p><b>19/03/2018:</b> Agreed to use free option</p>
15/01/2018	<b>Action 7.1:</b> The Chair will discuss with the Chief Executive that the Performance Coordinator has handed in her notice to agree next steps.	Simon Westwood	<p><b>12/03/2018:</b> Discussed in January and agreed that draft revised performance processes will be integrated into the new safeguarding arrangements</p>
15/01/2018	<b>Action 7.2:</b> Ms Thorpe will ask if anyone from the CCG business Intelligence Department would be able to work additional hours to support the performance the Learning, Improvement, Performance Management and Quality Assurance sub group.	Francine Thorpe	<p><b>12/03/2018:</b> Ms Thorpe did ask but there is no capacity in the team to pick this up at the moment, however they will let her know if things change</p>
15/01/2018	<b>Action 11.1:</b> Feedback to Ms Ford ( <a href="mailto:emma.y.ford@salford.gov.uk">emma.y.ford@salford.gov.uk</a> ) by 29th January 2018 if there are any issues with implementing this report template.  (Child Protection Review Collective Report, Decision)	ALL	<p><b>12/03/2018:</b> Ms Ford did not receive any comments. The report template is now in place</p>
15/01/2018	<b>Action 12.1:</b> It was agreed to follow up with Tim Rumley if consultation with young people		<p><b>13/03/2018:</b> Mr Rumley informed:</p>

	regarding promoting the use of viewpoint is in place. Also discuss with young people what elements of E-Safety young people felt the Board should work with them on.		<p>At this point consultation with young people about Viewpoint has happened with Next Step care leavers, who have found the system not helpful for various reasons. I am trying to get the system up and running with the admin in the looked after children's service and with child protection teams and get some use before we consult.</p> <p>There has been no consultation with young people on e-safety, but the work on the 0-25 Learning for Life campaign has included online safety. Young people were consulted and wanted to understand all the ways to keep themselves safe online. Schools have delivered sessions on online safety and youth workers in Eccles and Irlam are piloting a school based programme.</p> <p>Online safety is a daily occurrence in referrals to the Bridge with sharing of nude images being the most common, i.e. sexting.</p> <p>This issue of sexting is a priority and I will ensure it is linked with the CSE sub group to pick up this work priority.</p> <p><b>19/03/2018:</b> Mr Westwood agreed to send out a link for the <a href="#">Zipit App</a>. An App to help young people prevent sexting.</p>
15/01/2018	<b>Action 4.1:</b> Ms Bentley will amend Paragraph 2.9 of minutes of meeting held on 16th November 2017.	Vivienne Bentley	<p><b>12/03/2018:</b> Complete &amp; amended version on website: <a href="http://www.partnersinsalford.org/sscb/sscbbusiness.htm">http://www.partnersinsalford.org/sscb/sscbbusiness.htm</a></p>
15/01/2018	<b>Action 6.1:</b> It was agreed that partners will advocate attendance on this training to staff members. Neglect is a key priority area.	ALL	<p><b>19/03/2018:</b> Further reminder given today</p>
15/01/2018	<b>Action 6.2:</b> Mr Rumley will discuss with young people how E-Safety can fit into the remit of CSE&A.	Tim Rumley	<p><b>12/03/2018:</b> Ms Bentley sent email reminder to Mr Rumley</p> <p><b>13/03/2018:</b> There has been no consultation with young people on e-safety, but the work on the 0-25 Learning for Life campaign has included online safety. Young people were consulted and wanted to understand all the ways to keep themselves safe online.</p>



			<p>Schools have delivered sessions on online safety and youth workers in Eccles and Irlam are piloting a school based programme.</p> <p>Online safety is a daily occurrence in referrals to the Bridge with sharing of nude images being the most common, i.e. sexting.</p> <p>This issue of sexting is a priority and Mr Rumley will ensure it is linked with the CSE sub group to pick up this work priority.</p>
15/01/2018	<b>Action 6.3:</b> Ms Bentley will circulate a copy of the Coordination and Delivery Group minutes from the meeting held on 18th December 2017.	Vivienne Bentley	 <p>Minutes SSCB C and D Grp 2017-12-18 Ap</p>
15/01/2018	<b>Action 6.4:</b> Ms Hubber will contact Sue Hill regarding the expected costs of the SSCB website.	Sharon Hubber	<p><b>12/3/2018:</b> T Slack updated C&amp;D 12/2. Since then web team have advised it is dependent on the domain name.</p> <ul style="list-style-type: none"> <li>• safeguardingchildrensalford.org (£500 per year)</li> <li>• <a href="https://safeguardingchildren.salford.gov.uk">https://safeguardingchildren.salford.gov.uk</a> (Free)</li> </ul> <p><b>19/03/2018:</b> Agreed to use free option</p>
15/01/2018	<b>Action 7.1:</b> The Chair will discuss with the Chief Executive that the Performance Coordinator has handed in her notice to agree next steps.	Simon Westwood	<p><b>12/03/2018:</b> Discussed in January and agreed that draft revised performance processes will be integrated into the new safeguarding arrangements</p>
15/01/2018	<b>Action 7.2:</b> Ms Thorpe will ask if anyone from the CCG business Intelligence Department would be able to work additional hours to support the performance the Learning, Improvement, Performance Management and Quality Assurance sub group.	Francine Thorpe	<p><b>12/03/2018:</b> Ms Thorpe did ask but there is no capacity in the team to pick this up at the moment, however they will let her know if things change</p>
15/01/2018	<b>Action 11.1:</b> Feedback to Ms Ford ( <a href="mailto:emma.y.ford@salford.gov.uk">emma.y.ford@salford.gov.uk</a> ) by 29th January 2018 if there are any issues with implementing this report template.  (Child Protection Review Collective Report, Decision)	ALL	<p><b>12/03/2018:</b> Ms Ford did not receive any comments. The report template is now in place</p>

15/01/2018	<b>Action 12.1:</b> It was agreed to follow up with Tim Rumley if consultation with young people regarding promoting the use of viewpoint is in place. Also discuss with young people what elements of E-Safety young people felt the Board should work with them on.		<u>See 6.2 above</u> <u>19/03/2018:</u> Mr Westwood agreed to send out a link for the <a href="#">Zipit App</a> . An App to help young people prevent sexting.
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## 6. Coordination & Delivery Group Update Andrea Patel verbal

- 6.1. Ms Patel chaired the last Coordination and Delivery Group Meeting and provided a verbal update today. A copy of the minutes will be circulated when available.
- 6.2. Ms Patel informed that attendance has been poor at the last couple of meetings.
- 6.3. Magda Sachs attended the C&D Meeting on 12<sup>th</sup> February to update on the work of the Equality Network. The meeting discussed how equality and diversity is looked at by the SSCB. Sub group chairs should include equality and diversity as a standing item on meeting agendas. Ms Sachs informed that it is unlikely there will be expertise in the new structure to respond to safeguarding issues in relation to equality and diversity. Ms Sachs also informed that the current Equality Strategy will end soon.
- 6.4. The Chair informed that the SSCB previously had a separate sub group for equality and diversity, it was decided that each sub group would cover equality and diversity issues and use the Equality Network as a tool. This will need to be reiterated to provide an audit trail.
- 6.5. The Equality Network will feed into the next planning for the future meeting to identify corporate plans.
- 6.6. Strategic Training: requested funding for a new laptop, this had been agreed previously prior to using the Beacon Centre for training courses. It was agreed that Mr Rumley will submit the request for a laptop to be used at the Beacon centre for SSCB courses.
- 6.7. The STG needs adult services to actively contribute to the Training Pool and to be involved in training. The Chair informed that until the WT changes are in place, the SSCB needs to continue to deliver the statutory duty and focus on training for children's services.
- 6.8. Learning, Improvement, Performance Management and Quality Assurance sub group: The temporary Performance Coordinator has worked her notice and stopped working with SSCB on 21<sup>st</sup> February 2018. She is continuing to support the SSAB.
- 6.9. Referred to Young People: Mr Rumley will ask young people to put together a presentation on sexting
- 6.10. Chair: the role of Coordination & Delivery Group chair is still vacant.
- 6.11. Themes: the group looked at themes for future Coordination & Delivery Group meetings.
- 6.12. Section 11 Outcome Report: The report included with the papers for this meeting was prepared by Ms Clayton and Ms Slack. The reason for non-compliance is primarily due to agencies not submitting evidence.

- 6.13. It is recognised that there are gaps in the way this process has been completed, for example EIP is part of Salford City Council who should have provided a coordinated, departmental response.
- 6.14. There has been some good feedback received from schools.
- 6.15. The Chair informed that it will be recommended that the Greater Manchester Safeguarding Partnership ceases, this needs to be considered when looking at future safeguarding arrangements.
- 6.16. British Transport Police: Have been assessed as non-compliant. They are a national agency and complete Section 11 nationally. It was noted that the reason they are non-compliant is because they have not submitted sufficient evidence.
- 6.17. Local Authority services: Some service areas have been assessed as non-compliant, other areas have submitted sufficient evidence and been assessed as compliant. A corporate Salford City Council or People Directorate response could be accepted.
- 6.18. Salix: There was some discussion about whether this is a provider or commissioned service. Ms Hubber will check.
- 6.19. GMP: This is a key statutory partner and they service ten local authorities. Mr Millington informed that Gareth Jenkins has submitted information for the Section 11. Ms Patel explained that this was narrative assurance and did not include evidence.
- 6.20. Ms Patel explained that this Section 11 audit is for the years 2016-17 and the group followed the Section 11 guidance. Other local authorities may have accepted narrative assurance.
- 6.21. The Chair felt that the language used should be considered and we need to be clear about what is legally required to be submitted.
- 6.22. Ms Hubber noted that the Section 11 audit is a statutory duty and asked what happens to agencies that are non-compliant. The Chair will write to these organisations to inform them they have failed in their statutory duty, this information will also be included in the SSCB annual report.
- 6.23. Ms Patel informed that the Learning, Improvement, Performance Management and Quality Assurance sub group has exhausted all options open to them and require a decision from the SSCB for the next step.
- 6.24. Mr Millington asked if a link to all policies is required. Ms Hubber explained that this Board has always strived to be outstanding; therefore it has requested evidence of compliance with the Section 11. If this is going to change, it needs to be a collective Board decision that the aspiration of SSCB is lower than outstanding.
- 6.25. The Chair will write to:
- British Transport Police
  - Howard Millington, GMP
  - David Herne/Debbie Blackburn, Public Health
  - Sharon Hubber, Children's Services
  - Lee Sugden, Salix Homes
- The letter will include the specific detail of why each section 11 audit has been assessed as non-compliant.

6.26. The chair will reflect the proposals for the 18-19 Section 11 Audit in the Safeguarding Proposals paper. The Chair will re-read WT regarding Section 11 and possibly defer the next Section 11 audit to 19-20.

6.27. Ms Thorpe asked if it is a concern that only 1/26 independent schools responded. The Chair informed that it is of concern and the schools have all received a letter informing them of their statutory duty. Ms Hubber informed that in Salford there are five large independent schools where pupils pay to attend the school. Their lack of response is of more concern than the other, smaller independent schools which are often unregistered. The Chair will follow up on the letter already sent to independent schools.

**Action 6.1: Ms Bentley will circulate a copy of the minutes of the Coordination & Delivery Group meeting held on 12<sup>th</sup> February 2018.**

**Action 6.2: Ms Hubber will confirm whether Salix is a commissioned service.**

**Action 6.3: The Chair will write to all agencies that are non-compliant with the S11 audit to inform that they have failed in their statutory duty.**

**Action 6.4: The Chair will follow up on the letter sent to independent schools regarding their safeguarding duty.**

## **7. IPR: Quarter 3 2017-18     Andrea Patel     Paper**

7.1. Ms Patel presented the report included in the papers for this meeting and informed that the full report is available if required. The CSE&A data was included in the separate report presented earlier.

7.2. There has been good feedback this quarter with narrative. The group continues to work on the development of datasets.

7.3. The complex safeguarding themes included in the report as draft have been discussed but the Learning, Improvement, Performance Management and Quality Assurance sub group and it was felt that the SSCB does require assurance around this work.

7.4. There is work ongoing regarding the domestic abuse datasets and this information should be available soon.

7.5. Core datasets have been provided by the strategic performance team.

7.6. Ms Hubber asked for an update regarding the Performance Coordinator. The Chair informed that temporary Performance Coordinator has worker her notice and stopped working with SSCB in February 2018. We need to decide what to do going forward, will the role continue to be joint with adults, will there be a joint dataset. SSAB are not in a position for a joint dataset yet.

7.7. Ms Hubber asked what will happen in the interim. Ms Patel informed that Adam Hebden will have someone available from April to help with the performance report. This will offer a short term solution.

7.8. Ms Thorpe commended the work of this group and noted that the report contains more data and is telling more of a story, there is definite progress.

7.9. Ms Patel informed the group needs direction from the SSCB to decide what needs to be included in the IPR and what can be left to the sub groups. The Chair noted that there is clear ambition of the indicators for priority areas. The children's service's core dataset is available because partners requested sight of it; the SSCB does not scrutinise this data as this is the management function of the Council.

7.10. Ms Hubber informed that Ms Ramsden is concerned that progress with the JTAI action plan needs to accelerate, the Chair pointed out the lead Governance for this sits with the Community Safety Partnership but the SSCB has to monitor the actions that are its responsibility. Ms Patel informed that this has been discussed at the TDAB, Ms Ford, Ms Baker and Ms Patel has discussed a learning event. Ms Baker is working on the domestic abuse indicators and this will be looked at as part of the learning and improvement responsibilities of the Learning, Improvement, Performance Management and Quality Assurance sub group.

## **8. SCR/MACR – verbal update**

8.1. Case 2017-08: It has been agreed to commission a SCR for this case and the national panel have been informed of this decision. The draft terms of reference have been shared with the case review and audit sub group, Mr Westwood and Ms Thorpe. The Chair will review the integrated chronology to identify if there is a key point where the review should start. Ms Thorpe and The Chair will discuss the terms of reference at the end of this meeting.

8.2. The Chair informed that it is proving difficult to identify a lead reviewer for this review. There was one potential reviewer who would not be available until May 2018; The Chair may contact this reviewer again. Another potential reviewer is local to Trafford and has worked in Manchester; ideally the reviewer would not have local links.

**Action 8.1: The Chair and Ms Thorpe will discuss the terms of reference for Case 2018-08.**

## **9. Final Proposal Paper: Local Safeguarding Arrangements**

9.1. The Chair has met with the senior officers identified as the transitional executive and they have discussed processes. They would be supportive of streamlining arrangements and are happy to have a decision making body with accountable membership. It was agreed that there needs to be a rationale for change. The transitional executive was keen for the changes to be in place earlier, but must work to understand the risk of change and be assured that measures are in place to mitigate risks.

9.2. The Chair aims to have the final version of the proposals in place in October 2018; they will be published in January 2019 and implemented in April 2019 at which point the current SSCB will cease.

9.3. The Chair will propose to the executive that arrangements are committed to for a three year period to give stability. In the meantime, the SSCB must remain focussed on current statutory requirements.

9.4. The Chair suggested calling the new arrangement “Salford’s Safeguarding Children Partnership”.

9.5. There will be opportunity for local decisions and more flexibility.

9.6. There is no expectation to deliver training however this will continue and the aim is to provide training jointly with the SSAB where possible.

9.7. The Chair proposed to reduce the number of SSCB meetings, some of the discussion currently at SSCB meetings need to be had elsewhere. There needs to be full commitment to the Coordination and Delivery group which will be the driving force of the arrangements. This group urgently needs to have an identified Chair.

9.8. The SSCB Chair’s contract ends this month; Mr Westwood has indicated that he could stay for a year as there will need to be an Independent Chair in place in the current arrangements. This will be confirmed over the next week. Going forward, it is expected that the DfE response will include more detail regarding independent scrutiny.

- 9.9. There is no current expectation which specifies the detail of performance. The new arrangement asks how we know we are effective. To demonstrate this, the model presented at this meeting could be simplified. If the statutory requirement is for the main agencies, they should provide assurance reports. This is done anyway within organisations; the new arrangements will add value to agency assurance reports with areas highlighted to identify work they are confident with, where further work is required and what will be done.
- 9.10. Data will not need to be collected in the same way; however a common data set is required for key priority areas.
- 9.11. Need to undertake more work to understand the views of frontline staff and families. This can be done by building on audits, gathering data via IROs to build a picture of the arrangements. It is important to keep the practitioner's forum going.
- 9.12. There are challenges regarding the practice learning reviews, an initial review decision will be required within five days. The deadline will not change, however Government they will clarify what is required within the 5-day period.
- 9.13. CDOP: there remains work to be done and this will include Greater Manchester discussion. The Chair will propose this is led by and be part of Public Health arrangements not the new safeguarding arrangements. Any safeguarding learning from modifiable factors should be fed into the new safeguarding children arrangements.
- 9.14. The arrangements are required to be published and will be a public document. So there should be independent scrutiny and endorsement of the arrangements.
- 9.15. We need to agree how to inform people of the changes and we will need legal support to assist with data transfer as the SSCB is not a public body but will transfer data to a public body.
- 9.16. Any comments on the proposed new arrangements should go to The Chair: [simon.westwood@salford.gov.uk](mailto:simon.westwood@salford.gov.uk).
- 9.17. **All agreed to the next steps as detailed in the paper.**

**Action 9.1: The Chair will send a note highlighting the Key Changes in the Government published response to the WT 2018 consultation.**

### Key Local and National Issues

#### 10. Feedback from:

- 10.1. **GMSP:** There is a proposal to disband the current Greater Manchester Safeguarding partnership from the 1<sup>st</sup> April 2018. There was a draft paper on the progress of the Standards Board; The Chair has drafted some comments back on this paper and shared with Ms Hubber and Ms Thorpe. Ms Hubber will submit her comments to The Chair this week.
- 10.2. Ms Thorpe attended the meeting to discuss the future of the standards board; it was confusing and no agreement about the purpose of the Standards Board.
- 10.3. The Chair informed that Andrew Webb, DCS Stockport has now retired, James Thomas, Interim DCS at Tameside will take on the role of named lead DCS for the GM Standards Board. It is hoped this will provide new focus and direction.
- 10.4. We will continue to have Greater Manchester Safeguarding procedures and will continue to contribute to this even if the Greater Manchester Safeguarding Partnership ends.

10.5. **Children & Young People's Trust Board:** The link to latest minutes was included on the agenda.

#### Standing Items

**11. Items to refer to young people    Open    N/A**

- The work regarding sexting has been referred by the Coordination and Delivery group

**12. Items to evidence challenge and/or good practice    Open    N/A**

- Presentation on Family Assessment
- Discussion and challenge regarding Section 11

**13. Dates and themes of future SSCB meetings**

Date	Report Deadline	Theme	SSCB Lead
21/05/18	11/05/18	Child T Overview report Early Help/0-25/Emotional Help and Wellbeing	Independent Lead Reviewer Debbie Blackburn

**Minutes verified by:** Simon Westwood, Independent SSCB Chair

**Minutes verified on:** 5<sup>th</sup> April 2018