

Date: 15<sup>th</sup> January 2018

Time: 13:00 until 16:00

Chair: Simon Westwood, Independent SSCB Chair

Venue: Committee Room 4, Civic Centre,  
Chorley Road, Swinton, M27 5AW

## MINUTES

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### 1. Welcome and Apologies

#### Chair of meeting:

Westwood, Simon Independent SSCB Chair

#### Members in attendance:

Ms Armfield, Karen	Head Teacher, Boothstown Methodist Primary School
Ms Ford, Emma	Head of Safeguarding, Salford City Council
Rabbi Grant, Simon	Lay Member
Ms Hubber, Sharon	Assistant Director Specialist Services, Salford City Council
Ms Patel, Andrea	Designated Nurse, NHS Salford CCG
Ms Pugh, Nicola	Community Director (Manchester, Salford and Trafford) Cheshire & Greater Manchester CRC (Representative attended)
Ms Seale, Manjit	Assistant Chief Executive, National Probation Service
Ms Thorpe, Francine	Director of Quality & Innovation, NHS Salford Clinical Commissioning Group

#### Officers in attendance to represent SSCB members:

<i>Ms Marshall, Anne-Marie</i>	<i>Services Manager, Salford CVS (representing Ms L Murray)</i>
<i>Mr Packer, Chris</i>	<i>Detective Chief Inspector, Greater Manchester Police (Representing Mr H Millington)</i>
<i>Ms Case, Helen</i>	<i>Named Nurse: safeguarding Children, SRFT (representing Ms C Kelly)</i>

#### Officers from the SSCB in attendance:

Ms Bentley, Vivienne (minutes)	Senior Business Support Officer, SSCB
Ms Slack, Tiffany	Business Manger, SSCB

#### Other agencies or groups invited onto the Board as co-opted members and advisors

<i>Ms Begum, Shahanara</i>	<i>SSCB Training Coordinator (Item 2 &amp; 3)</i>
<i>Ms Killon, Nicola</i>	<i>Specialist Nurse: Safeguarding Children, NHS Salford CCG (shadowing Ms A Patel)</i>

#### Apologies received from:

##### SSCB Members:

Ms Blackburn, Deborah	Assistant Director: Public Health Nursing
Ms Buckley, Cathryn	Head of Adult and Child Safeguarding, Greater Manchester Mental Health
Dr Dixit, Kalpesh	Designated Doctor, SRFT
Mr Griffiths, Andy	Interchange Manager, Cheshire & Greater Manchester CRC
Ms Kelly, Clare	Assistant Director of Nursing, SRFT (Representative attended)
Mr Millington, Howard	Superintendent, Greater Manchester Police (Representative attended)
Ms Murray, Louise	Deputy Chief Executive, CVS (Representative attended)
Ms Ramsden, Charlotte	Director of Adult and Children's Services, Salford City Council

#### The Lead Member for Children's Services (participating observer)

Cllr Stone, Lisa	Lead Member for Children's Services
Cllr Walsh, John	Executive Support for Education and Learning

**Sub Group Chairs (attend when required):**

Mr Rumley, Tim Senior Youth Service Manager, Salford City Council

**Other agencies or groups invited onto the Board as co-opted members and advisors**

Ms Burfitt, Elaine Named Doctor: Community Child Protection, SRFT

**Not expected to attend**

**SSCB Members:**

Ms Browse, Laura Head of Primary Care, NHS England  
Mr Hassall, Anthony Chief Accountable Officer, Salford CCG  
Mr Herne, David Director of Public Health  
Ms Nathan-Lingard, Sarah Service Manager, CAF/CASS

**Sub Group Chairs (attend when required):**

Mr Rumley, Tim Senior Youth Service Manager, Salford City Council  
Ms Metcalfe, Madeline Learning Support Service Manager, Salford City Council

**Other agencies or groups invited onto the Board as co-opted members and advisors**

Ms Armitage, Emma Learning Support and Safeguarding Manager, Salford City College  
Ms Ashton, Lorraine Solicitor, Manchester & Salford Legal Section

**Did not attend**

Ms McGovern, Jennifer Assistant Director Joint Commissioning

**Presentation of Reports**

**2. The Counter Terrorism Local Profile.**

2.1. Jeanette Staley, Head of Community Safety attended the meeting to share with the SSCB on the results of the latest Counter Terrorism local profile (CTLP). This is an official secrets act document, with restricted access.

**National and Local Picture in terms of Risk**

- The current UK Threat Level from International Terrorism is SEVERE; an attack is highly likely. The current Northern Ireland-related Terrorism Threat in the UK is SUBSTANTIAL; an attack is a strong possibility.
- The most significant terrorist threat is currently from terrorist organisations in Syria and Iraq, including ISIL and lone actors.
- Nationally, we have seen less sophisticated attack methods used, such as the use of vehicles or weapons. With a number of attacks targeted at government establishments and serving police officers, this is an attempt to undermine democratic institutions and make us feel unsafe.
- Following the Manchester Arena attack there has been an increase in the number of Prevent Case Management (PCM) referrals received across all GM local authority areas
- There has also been an increase in domestic extremism following the Manchester Arena attack which is a common tactic used by the extreme right wing

2.2. **Action 2.1: Ms Seale will discuss with the relevant manager to confirm who they will contact in the future to refer to Channel.**

2.3. **Ms Slack** asked about the 13 Salford live referrals and asked if they were all adults.

**Action 2.2: Ms Staley agreed to check the breakdown of these live referrals and inform Ms Slack if there were any young people under 18 in this group.**

- 2.4. Rabbi Grant** asked if there are any links to inform communities of this work. Ms Staley confirmed that they have a number of links in place and contacts with local communities; however they are always happy to extend these links.
- 2.5. The Chair** asked if there is anything for us as a Board to contribute. **Ms Staley** informed that all referrals go in via The Bridge; this helps to understand who else is involved with individuals. If a person is vulnerable they will need the partnership boards; SSCB, SSAB, Community Safety Partnership to identify their vulnerability and what to do about it.
- 2.6. Ms Marshall** informed that the voluntary and community sector sometimes come across groups and asked how would BCSE groups report in. **Ms Staley** informed that there is a cohesion working group in place who come together to look at cohesion. The majority of this group are from the third sector. There is a cohesion policy and action plan in place. Community organisations often experience someone speaking in a way that is on the verge of being hateful and no-one knows how to tackle this. There is a training programme trialed by a company called Process North. This is primarily confidence building to challenge the negative narrative. They are also looking at programmes put on by Manchester to challenge the derisive narrative. Ms Staley offered to share the cohesion action plan with the SSCB.

### **3. Domestic Abuse Roselyn Baker/Emma Ford Paper**

- 3.1.** Ms Ford is Chair of the Children’s Domestic Violence Task and Finish Group. **Ms Baker** informed that the tackling domestic abuse group is a sub group of the Community Safety Partnership and the Superintendent at GMP Chairs this group, Howard Millington has recently replaced Chris Allsop in this role. Ms Baker is the local authority strategic lead for domestic abuse. Ms Baker and Ms Ford have discussed governance arrangements for safeguarding and domestic abuse.
- 3.2. Ms Ford** informed that the majority of the report content is from Community Safety Partnership and tackling domestic abuse group priorities. Until recently Children’s Domestic Violence had their own strategy and action plan, this is now included in the domestic abuse strategy and action plan as previously agreed between the SSCB and CSP and it has been agreed to have a Children’s Domestic Violence Task and Finish Group to address specific actions. The report explains what this group will focus on, it is acknowledged that these tasks will evolve over time.
- 3.3.** Following the JTAI a lot of agencies completed work; we need to look at the outcome and impact of this work. The performance indicators for domestic abuse have been agreed and the first full dataset will be available in February. Domestic abuse is high in prevalence in Salford and through the Tackling Domestic Abuse Board and performance work it is hoped to gain a better understanding of the demographics and use this to inform locality work.
- 3.4.** Ms Ford updated on the actions identified in the last report to SSCB in June 2016.
- 3.5.** The information from the JTAI identifies that understanding the difference intervention has made is an area we need to strengthen. At the Coordination and Delivery group there was appropriate challenge regarding whether a domestic abuse coordinator should be funded. The evaluation of YPDAM will inform this and there is a PhD student who will interview young people who have perpetrated against their parents. The domestic abuse coordinator role has been a gap for a while.
- 3.6.** Resources: there remains a gap from the sub group’s perspective regarding the provision of none court directed perpetrator intervention.
- 3.7.** The Key priorities for Tackling Domestic Abuse Board and the task and finish group feed into each other.

- 3.8. Ms Slack** noted that embedded in the paper is the September 2017 version of the JTAI action plan. This does not include the SSCB updates sent to Ms Baker in 21<sup>st</sup> September and uploaded to SharePoint. **Ms Baker agreed** to ensure the latest version on Sharepoint includes the updates from SSCB.t.
- 3.9.** It was noted that at Point 8 Beverley Hughes is referred to as Major, this should be Mayor.
- 3.10.** Ms Thorpe noted that this is a helpful report; however in the roles and responsibilities for the tackling domestic abuse board there is nothing specific regarding children, it does mention protecting victims and asked if it is explicit enough. The task and finish group were assured that there is a lot of work ongoing to understand the impact of domestic abuse on children. Ms Thorpe asked whether as a SSCB we are satisfied with that or if there should be more assurance regarding children. **Ms Hubber** noted that if we look at the three areas identified by the JTAI; child, victim, and perpetrator it is clear that the report does include the work with victims and perpetrators; however it does not give a true reflection of the work with children which should be given equal priority. It was felt that this is the way the report is written and not a reflection of the work, the report needs to be clearer that the TDAB is the board that looks at all three areas, children, victims and perpetrators of domestic abuse.
- 3.11. The Chair** asked about the costs for the perpetrator programme. **Ms Ford** informed that Bridge Into Change, run by Talk, Listen, Change (TLC) currently provide a perpetrator programme, the programme is open to self referrals at minimal costs however if they are open to Children's Social Care the cost is £3500. The Commissioning Team is in the process of identifying any other options.
- 3.12. Ms Ford** sits on the Greater Manchester Domestic Violence partnership board and this may be discussed on their agenda. Trafford currently access the TLC service. Ms Baker noted that they have received charitable funding however their costs are still high.
- 3.13. The** Behaviour change model is different; this is aimed at low level domestic violence, early intervention and prevention level. It is not used when there are any mandatory expectations.

**Action 3.1: The Chair agreed to add this to the agenda for the Greater Manchester LSCBs, to see what issues other LSCBs have with perpetrator programmes and it may be possible to lobby the police and crime commission to ask what the plans are.**

- 3.14. The Chair** welcomed the report which shows the relationship with the two boards.

**Action 3.2: Domestic violence is a crosscutting theme and would be included in a workshop section of the new board structures around autumn 2018.**

**Action 3.3: Ms Ford will feedback to TDAB regarding the language used to include children as equal priority.**

- 3.15. Ms Ford** noted that there is a risk whilst we do not have a domestic violence coordinator. Ms Seale was clear that, in her opinion, Salford should have a domestic violence coordinator. The Chair asked; is the issue relating to the cost, is it prohibitive or do we need to consider across the boards to agree the value of it?

**Action 3.4: The Chair will discuss this at the next inter-board chairs meeting, and ask the partnership chairs if we need a domestic violence coordinator, can we afford to pay for one, or is it agreed that we are all content to manage the potential risk of lack of coordination.**

- 3.16. Ms Patel** informed that Coordination and Delivery also asked for this to be discussed at SSCB level.

**Action 3.5: Ms Baker will also discuss the issue of domestic violence coordinator further with Jeanette Staley.**

**Business**

**4. Minutes of previous meeting, matters arising      Chair    Paper**

**4.1.** The minutes agreed as an accurate record of the meeting held on 16<sup>th</sup> November 2017 with the following ammendment.

- Paragraph 2.9: Neglect:  
It was clarified that the Greater Manchester Neglect meetings were cancelled, not SSCB Neglect Task and Finish group meetings.

**Action 4.1: Ms Bentley will amend Paragraph 2.9 of minutes of meeting held on 16<sup>th</sup> November 2017.**

**5. Outstanding actions      Chair    Paper**

**5.1.** The action log was updated at the meeting and the following actions were agreed to be complete or no longer relevant.

Date	Actions	Lead	Progress
19/12/2016	<b>8.4</b> Identify a solution to address the administration of SSCB sub groups	Simon Westwood	<p><b><u>24/04/2017</u></b> Police agreed to provide support to performance sub group. Mr Dodd was asked to confirm when this support will commence.</p> <p><b><u>19/06/2017</u></b> GMP have indicated that they will not be able to provide administrative support. Mr Clitherow agreed to take back as all agencies to support subgroups</p> <p><b><u>06/09/2017:</u></b> V Bentley (SSCB) and L Fretwell (CCG) are providing admin support for LIPMQA until Dec 2017. Complex Safeguarding does not have any administrative support.</p> <p><b><u>18/09/2017:</u></b> Need to identify a solution for 2018 onwards</p> <p><b><u>15/01/2018</u></b> This will be addressed in the plan for new arrangements</p>
13/02/2017	<b>5.1.i</b> Check with agencies to ask for assurance that the rapid response training is being undertaken and identify who should be attending the training. Ms Blackburn and Ms Thorpe will check with commissioned services to ensure that they are aware of the expectation to undertake rapid response training.	Debbie Blackburn/Francine Thorpe	<p><b><u>24/04/2017:</u></b> Francine has made contact to ask if commissioned services are attending this training.</p> <p><b><u>18/09/2017:</u></b> Need to identify if there is a demand. <b>Ms Patel</b> will make progress with these actions and discuss with Sharn Begum.</p> <p>15/01/18</p>

Date	Actions	Lead	Progress
			As no demand has been identified no further action or rapid response training will be commissioned unless a need is reported. Agencies have the responsibility to ensure their staff are trained
13/02/2017	<b>5.1.ii</b> GMP also need to provide assurance regarding rapid response training.	GMP	Links to 5.1
13/02/2017	<b>5.2</b> If it is agreed that the Rapid Response training is required, review the course flier to ensure it targets the right people and uses the right language to encourage attendance.	Andrea Patel	<b><u>Links to 5.1</u></b> <b><u>19/06/2017:</u></b> Sharn Begum, SSCB Training Coordinator has sent the flier to Andrea Patel.
13/02/2017	<b>5.3</b> If the analysis indicates that the training is required, offer the course again, with leverage from commissioners and board members to encourage attendance	SSCB Training	<b><u>Dependent on 5.1</u></b> <b><u>19/06/2017:</u></b> Ms Seale informed that SSCB will not put this training on unless agencies confirm that it is required.
24/04/2017	<b>2.4</b> Contact the university to inform of the research opportunity to follow the progress of young people who have been the subject of a VYPP as they move into adulthood	David Barnes	<b><u>21/6/2017</u></b> D Barnes is exploring a few options. DB has contacted C Connors (Skills and Work Board) to see if Salford University Task Force Group would be interested in the research opportunity.  <b><u>08/09/2017:</u></b> David Barnes has made this enquiry and his understanding is that the university want to move beyond the 'cost neutral' approach that was the basis of the first research proposal (on poverty) and has been asked if we/SSCB has any money available to help fund such research.  <b><u>18/09/2017:</u></b> We do not have money to fund the research.  Ms Ford will discuss this further with David Barnes to see if there are more creative reciprocal arrangements that can be put into place. Ms Ford will also identify what the cost is likely to be.

Date	Actions	Lead	Progress
24/04/2017	<b>3.1 work on identifying models and how they will work for the SSCB</b>	Simon Westwood/Tiffany Slack	19.06.2017 <ul style="list-style-type: none"> <li>Development session Oct 2017</li> <li>Local plan will come to the Board in November 2017</li> <li>Further Development session held Jan 2018</li> </ul>
19/06/2017	<b>3.1</b> inform SSCB members when the viewpoint group are meeting as they could also use viewpoint when working with children, school nurses, health visitors and workers in the voluntary sector will also have the opportunity to work with children.	Tim Rumley	<b>18/09/2017:</b> Additional support has been requested to roll out the Viewpoint system internally on Children's Services. Once support is in place, relevant meetings will be convened and partner agencies will be invited. There may be licence issues with staff from other services accessing Viewpoint  <b>15/01/2018:</b> Ms Ford has met with Tim Rumley, Christine Hargreaves (commissioning) & viewpoint. A plan is in place to move forward and there is an admin process to get the child's profile on the system for all children at CP.  Tim Rumley should be able to give more detail on usage. This can be done via the LIP&QA subgroup.
19/06/2017	<b>6.1</b> give a real push for completion of actions in the JTAI action plan, if deadlines have been missed and remain incomplete in September then we need to understand why	ALL	<b>Complete &amp; sent off</b>
18/09/2017	<b>6.1</b> circulate the CDOP action plan when it has been agreed by Ms Blackburn	Vivienne Bentley	
18/09/2017	<b>7.1</b> Follow up with NHS England re their contribution to the annual report	Andrea Patel	<b>Complete Report published</b>
18/09/2017	<b>7.2</b> further comments or submissions for the annual report should be submitted to <a href="mailto:tiffany.slack@salford.gov.uk">tiffany.slack@salford.gov.uk</a> by 25 <sup>th</sup> September 2017. The priority areas for this year are on pages 43-46 members should prioritise these pages when they read the report.	ALL	<b>Complete Report published</b>
20/11/2017	<b>Action 2.1:</b> Ms Ford will confirm the neglect audit completion date.	Emma Ford	<b>15/01/2018:</b> The audit will be complete by 16/3/18 and interim report will be available 16/2/18
20/11/2017	<b>Action 18.2:</b> Dr Dixit agreed to email Mr Westwood with clear questions to raise with the Association of LSCB Chairs.	Kal Dixit	<b>15/01/2018</b> Not needed as covered by item below
20/11/2017	<b>Action 18.3:</b> Ms Patel agreed to email	Andrea Patel	<b>15/01/2018</b>



Date	Actions	Lead	Progress
	Mr Westwood to explain the issues regarding communication between tertiary services and primary care services.		Complete 21/11/2017 Formally raised at Association of LSCB Chairs for report to NHSE through AILC Chair

## 6. Coordination & Delivery Group Update **Andrea Patel** verbal

**6.1. Ms Patel** chaired the last Coordination and Delivery Group Meeting and provided a verbal update today. A copy of the minutes will be circulated when available.

**6.2. Ms Patel** formally thanked Mr Allsop for all of his work with the Coordination and Delivery Group, he has resigned as Chair of this group due to moving to a new role and an alternative Chair has not yet been identified.

**6.3. Private Fostering:** Ms Warmisham attended to present on Private Fostering, information will be circulated and added to the SSCB website when available. **The Chair** informed that the City of London have a device application on Private Fostering. This is a free application on Google Play for android and ios for Apple and suggested that agencies consider if something similar could be used in Salford.

<https://play.google.com/store/apps/details?id=com.ineqe.privatefosteringawareness>

**6.4. Strategic Training Group:** There was some discussion around the name of this group to reflect the development aspect of the group. **It was agreed** to accept a name change.

**6.5. Neglect training:** There has been a reduction in the numbers of partner agency staff attending this training. The group has been asked to further promote this as it remains a priority for the Board.

**Action 6.1: It was agreed that partners will advocate attendance on this training to staff members. Neglect is a key priority area.**

**6.6. Learning, Improvement, Performance Management and Quality Assurance sub group: It was agreed** to adopt the Greater Manchester S11 audit tool.

**6.7. CSE & A sub group Chair:** Alan Clitherow has left Salford; **Ms Ford** informed that Chris Packer, GMP, will take on this role.

**6.8. E-safety/Anti-bullying:** asked SSCB to look at how this group moves forward. The anti bullying survey is embedded in practice and occurs on an annual basis. E-Safety is an intrinsic part of other groups such as CSE & A. It was suggested that E-Safety should be included in the safety element of other subgroups. **Ms Hubber** informed that it feels like a lot of work is invested into the survey with little outcome. Young people are not prioritising completing the survey, which affects the validity of the results. It was noted that assurance is provided within the Section S11 audit. **Ms Armfield** noted that the survey needs to be updated, young people do not engage with it because of the way they are forced to answer some of the questions. The information from the survey is not being used by SSCB to direct or change interventions, and it is a lot of work to undertake.

**6.9. It was agreed** that specific safeguarding elements of E-Safety fits in the remit of the CSE&A group and no separate group is needed.

**Action 6.2: Mr Rumley will discuss with young people how E-Safety can fit into the remit of CSE&A.**



- **Identified issues with SSCB website:** The Partners in Salford website which hosts the SSCB website is going and the Reddot licence will end. Ms Slack has met with Nick Wright to look at the features required on the SSCB website. There is a cost implication for some features; however exact figures are not available. It is expected that there will be a cost of £100 per year for the domain. Ms Slack is concerned about the management of transition from the current site to the new one and is also concerned that we do not have a clear understanding of the cost implication or a forward plan. The changes will impact on SSCB team capacity. We need to factor the website costs into the budget for next year.

6.10. The developer is currently off sick so they are not in a position to train SSCB staff on Umbereco. Reddot is continuing until the resource issue is addressed..

**Action 6.3: Ms Bentley will circulate a copy of the Coordination and Delivery Group minutes from the meeting held on 18<sup>th</sup> December 2017.**

**Action 6.4: Ms Hubber will contact Sue Hill regarding the expected costs of the SSCB website.**

## 7. IPR: Quarter 2 2017-18     **Andrea Patel**     **Paper**

7.1. **Ms Patel** presented the report included in the papers for this meeting and explained that there was a lack of analysis from lead officers, Ms Hubber is the only lead to provide any data analysis.

7.2. Performance data to inform outcomes. CSE: data is blank as we are still waiting for decisions to be agreed regarding performance indicators. Complex Safeguarding: there has been some work on the dataset. Domestic abuse: dataset is ongoing.

7.3. **Ms Patel** explained that there has also been an issue with the performance officer support for this report, which is why the report only contains narrative. This is being addressed through the Chair.

7.4. The **temporary** Performance Coordinator has handed in her notice and will stop working with SSCB in February 2018.

**Action 7.1: The Chair will discuss with the Chief Executive that the Performance Coordinator has handed in her notice to agree next steps.**

7.5. Core dataset: Ms Hubber has provided leadership team information to inform this dataset. **The Chair** noted that statutory visits have improved and the number of MFH visits is positive. There is an increasing number of children subject to Child Protection Plans (CPP) for over two years and the number of children on subsequent CPPs has also increased. **Ms Hubber** assured that work is ongoing to look at trigger points, particularly looking at families that remain on a CPP after 18 months to ensure the CPP is still right for the family or if they should be moving to Public Law Outline (PLO).

7.6. **Ms Hubber** noted that recording the number of children that are placed on a CPP for the second time need careful understanding, often the reasons for the CPP or the family dynamics have changed.

7.7. Number of referrals: referrals have been increasing, it was queried whether Early Help is having the impact we had hoped. **Ms Hubber** explained that it is a national phenomenon at the moment, all areas are experiencing an increase in referrals, and this may be a result of austerity. Ms Hubber also informed that there will be a peer review of The Bridge and the Duty and Assessment Team, led by Cheshire East. This will identify if we are offering a superior service without sufficient funding.

- 7.8. Ms Thorpe asked about the figures regarding the timeliness of statutory visits. Ms Hubber explained that often the visits have been undertaken, but not recorded on the system as complete at the point the report is run.
- 7.9. Ms Thorpe asked whether the SSCB would be able to fund some additional hours to pay someone from the CCG business Intelligence Department Support to performance the Learning, Improvement, Performance Management and Quality Assurance sub group. This was agreed within this years budget.

**Action 7.2: Ms Thorpe will ask if anyone from the CCG business Intelligence Department would be able to work additional hours to support the performance the Learning, Improvement, Performance Management and Quality Assurance sub group.**

## 8. SCR/MACR – verbal update

- 8.1. Child R: Ms Ford informed that leads from single agency and the SSCB action plan have met and reviewed the progress of the action plan. This meeting was satisfied that good progress is being made.
- 8.2. Child T: – The next Panel meeting will take place tomorrow, the report is expected to be presented to SSCB in March
- 8.3. Case 2017-08: A Screening Panel will take place on Friday, chaired by Ms Thorpe. The purpose of the Screening Panel is to determine if the criterion for a SCR has been met. The recommendation from this meeting will be communicated to Mr Westwood.

## Key Local and National Issues

### 9. Feedback from:

- 9.1. GMSP: The minutes of the last GMSP meeting were included in the papers for this meeting. The Chair attended the last GMSP meeting and gave a presentation regarding children’s safeguarding changes and also discussed the importance of LSCB’s engagement with the development of the proposed Greater Manchester Quality Standards Board.
- 9.2. Ms Thorpe, Ms Slack and Ms Hubber attended the GM Standards Board consultation meeting. Ms Thorpe expected the meeting to discuss the GM safeguarding changes and local implementation; however the actual discussions were broader than that. Discussions did move to how we will develop strategies and performance measurement around working with children and young people. There were a lot of suggestions from the table exercises but there were no concrete outcomes. The meeting had two tasks; articulate Greater Manchester’s vision and agree priorities, there was no consensus reached for either task. Notes from the meeting will be typed up and circulated by Andrew Webb.
- 9.3. The Chair informed that general feedback to the Greater Manchester partnership was disgruntlement regarding the lack of engagement, clarity and lack of correspondence and debate with boards.
- 9.4. The Greater Manchester LSCB Chairs and Business Managers are meeting on 31<sup>st</sup> January 2018.
- 9.5. Children & Young People’s Trust Board: The link to latest minutes was included on the agenda.
- 9.6. Health & Wellbeing Board: No update was available for this meeting.

## Key Information: Items Circulated for Information

10. **WT2018 Consultation: Info Uploaded to Sharepoint:**

<http://projects.salford.gov.uk/sgc/sscb/default.aspx>

10.1. The response that was submitted into government on 31<sup>st</sup> December 2017 is available on Sharepoint.

11. **Child Protection Review Collective Report, Decision, [emma.y.ford@salford.gov.uk](mailto:emma.y.ford@salford.gov.uk)**

11.1. **Ms Ford** explained that this form has been devised by the Safeguarding Unit to be used prior to conference. The form allows professionals to record clearer risk assessments, future plans for the child and explain what specific actions will be in the plan. This should reduce the amount of work and enable risk to be more effectively articulated to the Child Protection Conference Chair. This form can also be used in other multi agency processes.

11.2. The form is based on the signs of safety model and is expected to be completed by the social worker and should reflect any missing information.

**Action 11.1: Feedback to Ms Ford ([emma.y.ford@salford.gov.uk](mailto:emma.y.ford@salford.gov.uk)) by 29<sup>th</sup> January 2018 if there are any issues with implementing this report template.**

**Standing Items**

12. **Items to refer to young people**      **Open**    **N/A**

12.1. E-Safety & Viewpoint:

**Action 12.1: It was agreed to follow up with Tim Rumley if consultation with young people regarding promoting the use of viewpoint is in place. Also discuss with young people what elements of E-Safety young people felt the Board should work with them on.**

13. **Items to evidence challenge and/or good practice**    **Open**    **N/A**

- Good practice in domestic violence.
- Challenge regarding the focus on children in TDAB and how this is presented.
- Reviewing groups/meetings and their purpose
- Broader relationship of SSCB with other Boards – important to continue with this.

14. **Dates and themes of future SSCB meetings**

Date	Report Deadline	Theme	SSCB Lead
19/03/2018	09/03/2018	Child Sexual Abuse	Chris Packer

14.1. At the development session this morning it was agreed to look at holding SSCB meetings on the same day as SSAB meetings, with a joint development session in between the two meetings. SSAB have dates already in the diary for 2018, it is expected that the SSCB meeting will take place at 2:30 - 4:30 on the afternoon after SSAB meetings on 13<sup>th</sup> June, 5<sup>th</sup> September and 5<sup>th</sup> December.

**Action 13.1: Let the SSCB team know if the dates are not possible. An email will go out to SSCB members with the dates included.**

**Minutes verified by:** Simon Westwood, Independent SSCB Chair

**Minutes verified on:** 8<sup>th</sup> February 2018