

SALFORD SAFEGUARDING CHILDREN BOARD (SSCB)

Terms of Reference

Sub Group	Strategic Training Group
Responsible for:	<p>One of the key responsibilities of Salford Safeguarding Children Board (SSCB) is to provide high quality inter-agency child protection training to meet the needs of agencies working with children, young people and their parents. This includes children's services and partner agencies. The Board is therefore required to have an inter-agency child protection training programme.</p> <p>Salford SCB has a well established training pool made up of staff across agencies who share responsibility for delivering the training plan. This is facilitated and co-ordinated by the SSCB training co-coordinator, training officer and administrative support. The training pool is an operational group and is supported by the strategic training group.</p> <p>The strategic training group is responsible for setting the priorities for the development of new training. It oversees current provision and the budget and ensures robust evaluation systems are in place. Any issues are raised at Board level. The Chair of the Strategic Training Group will report to the full Board once a year and the group provides an update to SSCB Executive Committee against the business objectives every 2 months. The group ensures that training is always evaluated and that it is of a high quality and that business objectives are achieved.</p>
Function:	<p>The strategic training group has the following functions:</p> <ul style="list-style-type: none"> • To develop an inter-agency training programme which is based on workforce development needs, standards for training and national requirements (Working Together, 2013) and which reflects the STG Business Plan priorities. • To ascertain the development needs of the workforce in respect of safeguarding via partner agencies elected 'Training Champions' • To actively participate and contribute toward the Salford Safeguarding Strategy and Quality Assurance and Learning and Improvement Framework by working and communicating with the SSCB Board, Executive Committee and Sub-Groups as required. To operate in accordance with Salford's Quality Assurance and Learning and Improvement Framework and to achieve the relevant objectives of that Framework • To work with partner agencies to verify their basic awareness (level 1) child protection training in compliance with Working Together (2013). The Strategic Training Group will operate a verification process that will ensure that safeguarding is integral to partner agencies in house training and compatible

	<p>with SSCB training standards and provision.</p> <ul style="list-style-type: none"> • To continue to recruit, develop and quality assure members of the training pool and support the work of the training pool • To develop and review the training programme in response to national and local issues and recommendations from serious case reviews, inspections and audits • To monitor and evaluate the quality of SSCB training provision and its impact on practice with particular reference to messages from serious case reviews. • To provide an annual report to the SSCB to advise on training needs, provision, attendance, quality and impact on practice. • To produce termly briefings to the SSCB to report on training, provision, attendance, quality and impact on practice. • To ensure coordination with the wider safeguarding training remit within Salford • To continue to deliver a child protection seminar programme that is topic based and responsive to any changing priorities from the JSNA. • To ensure that training programmes address issues of equality and diversity, actively promote anti-discriminatory practice and promote a child centered approach through all aspects of its training and delivery. <p>The group has links with all the SSCB sub groups in order to inform and assist its work.</p> <p>The training pool has the following functions:</p> <ul style="list-style-type: none"> ▪ To deliver high quality inter-agency child protection training that complements training provided by individual agencies. ▪ To review and develop current training in line with the Salford Safeguarding Strategy, ensuring it reflects SSCB policy, procedures and priorities. ▪ To plan new training as identified by the Strategic Training Group. ▪ To ensure there is a consistent approach to delivering city wide feedback from serious case reviews in accordance with Salford's Quality Assurance and Learning and Improvement Framework ▪ To maintain the quality and consistency of training delivery, by ensuring that trainers meet regularly to discuss training issues, are offered developmental opportunities to improve their training skills and are involved in quality assurance processes. ▪ To feedback relevant issues about training to the Strategic Training Group. ▪ To ensure that training programmes address issues of equality and diversity, actively promote anti-discriminatory practice and promote a child centered approach that encourages the Children's Workforce to listen and respond to the voice of the child
Accountable to	<p>Members of the group will:</p> <ul style="list-style-type: none"> ▪ Be a nominated representative of their agency. ▪ Represent their agencies perspective in carrying out the objectives of the group.

	<ul style="list-style-type: none"> ▪ Report back to their agency on the work of the group. ▪ Consult with colleagues within their agency. ▪ Actively participate in the work of the group and undertake tasks and responsibilities as agreed. <p>Be accountable to the SSCB via the SSCB Executive Committee and for the Chair to provide a report to the Executive Committee bi-monthly. Organisations that may not sit directly on the SSCB may be co-opted into the group to ensure that the wider remit of the Board is encompassed within the operational objectives of the group.</p>
Chair and Membership	<p>Current membership includes:</p> <p>Assistant Director, Specialist Services (Chair) Designated Nurse, Salford NHS (Deputy Chair)</p> <p>SSCB Training Coordinator, SSCB</p> <p>Local Authority Designated Officer Locality Team Manager, Early Intervention and Prevention Service Strategic Manager Workforce Development, Salford City Council Workforce Development Officer (Schools), Salford City Council</p> <p>Adult Mental Health Adult Safeguarding Coordinator Salford Community & Voluntary Services Commissioning Manager, Salford City Council Senior Probation Officer Safeguarding Lead for Housing, Supporting People Integrated Youth Services Manager, Youth Service</p>
Approach	<ul style="list-style-type: none"> ▪ The Strategic Training Group will meet quarterly. ▪ Any agenda items and supporting documents should be forwarded to the Chair and administrative support at least 10 working days in advance. ▪ Agendas and documentation will be circulated prior to the meetings (by email wherever possible) at least 5 working days before the meetings. ▪ The STG will report to the SSCB Executive Committee its progress against the objectives within the business plan, and produce an annual report to the SSCB.
Performance Measures	<p>These will be monitored through SSCB performance management arrangements</p> <ul style="list-style-type: none"> ▪ Sub group chaired by a member of the Executive Group. ▪ Smart objectives for the group are derived from the Salford Safeguarding Strategy and SSCB Business Plan on an annual basis. ▪ Work programme produced and agreed by the Executive group ▪ 90% of planned meetings take place. ▪ A minimum of members from 4 agencies is required for a meeting to be quorate. ▪ Apologies are always received. ▪ Apologies for a second consecutive meeting are followed up in

	<p>writing by the chair.</p> <ul style="list-style-type: none"> ▪ Sub group monitors progress on objectives using a traffic light system. ▪ Any red risk areas will be addressed and reported to the SSCB Executive Group. ▪ Sub group reports will be sent to the Executive for each meeting of that group. ▪ Minutes are circulated within 14 working days of a meeting. ▪ The group monitors its own performance against the above indicators and includes the data in the report to the Executive Group.
Date of last review of TOR	April 2014
Signed	<div> <div>_____</div> <div>Gani Martins Sub Group Chair</div> <div>Date: _____</div> </div> <div> <div>_____</div> <div>Simon Westwood Executive Chair</div> <div>Date: _____</div> </div> <div> <div>_____</div> <div>SSCB Chair</div> <div>Date: _____</div> </div>