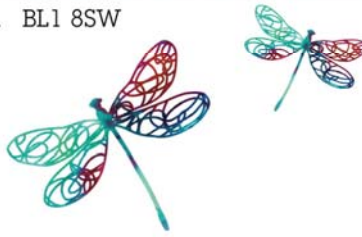


## Bolton, Salford and Wigan Child Death Overview Panel

Endeavour House 98 Waters Meeting Road Bolton BL1 8SW

Tel: 01204 337479 Fax: 01204 337495

Email: [boltonsafeguardingchildren@bolton.gov.uk](mailto:boltonsafeguardingchildren@bolton.gov.uk)



Date:

Our Ref:

Mr & Mrs J Bloggs  
92 Anywhere Ave  
Anytown  
Anyshire  
AT4 9FT

Dear **(parents)**

As Chair of the Bolton, Salford and Wigan Child Death Overview Panel, I have been told about the death of your son/daughter, **(name)**. I should like to offer my sincere condolences to you and your family at this very sad time.

Every council in England now has to have a Panel that looks at the circumstances of each child or young person under 18 who dies in their area. This is not about deciding the cause of death (something for doctors and coroners) but, rather, to see if there are changes that agencies, such as Health and Social Care, can make to improve services for children and families in the future: for example, improvements in maternity services to reduce the risk of premature births. We also review the help and support you received immediately after **(name)** died, again to see whether any changes are needed to the current arrangements.

I'm enclosing a leaflet that tells you more about what the Panel does. I want to assure you that any information we receive about **(name)** and your family is treated with due respect and in the strictest confidence.

You may wish to let the Panel have your views about what would have helped you both before and after **(child's name)** death. If so, you can write to me at the above address, or you can talk to the person who is supporting you currently and he or she can pass on your views to me. If you have any questions or concerns, please do contact me at the above address.

Yours sincerely

**Pamela Shelton**  
Chair of Bolton, Salford and Wigan Child Death Overview Panel

